

## NATIVE VILLAGE OF BARROW JOB VACANCY ANNOUNCEMENT

Open Date: 12-27-2010	Closing Date: 12-31-2010	Job Location: Barrow
Job Title: Social Services Director		Job Start Date:
Organization Name: Native Village of Barrow		Wage/Salary Range: \$30.83
Regular: <input checked="" type="checkbox"/>	Temporary:	
Purpose:	<p>The Social Services Dept. will be a driving force of positive impact to its tribal members by mitigating and/or resolving social ills as alcoholism, child abuse and neglect, drug abuses, abandonment, domestic violence and indigence or homelessness. The department is charged with protecting because it is in the best interest of the tribe to promote safe environments for our children.</p> <p>To that end, the Director is responsible to develop and administer social welfare programs that encourage independence for tribal members and alleviate need in emergency situations. Further program development and administration will provide child welfare services to the maximum extent feasible under the Indian Child Welfare Act. This extends to but is not limited to programmatic developments and an adjudication process. Intervene and assist in State child custody cases. Assist tribal family's access tribal adoption procedures.</p>	
<p>Duties &amp; Responsibilities:</p> <p>Development and Administration of the Social Services Programs and Services.</p> <p>Adjudication process for children's cases.</p> <p>Intervention counseling &amp; other services geared towards educating tribal members of their rights under ICWA.</p> <p>Family Intervention Counseling &amp; other services prior to and after adjudication of children's cases.</p> <p>Programs aimed at meeting the child's needs.</p> <p>Native foster care and licensing.</p> <p>Establish tribal placement preferences.</p> <p>Tribal assistance programs that encourage self-sufficiency.</p> <p>Tribal assistance programs designed to alleviate need in emergency situations.</p> <p>Grant writing as needed to support.</p>		
Certification(s)/License(s) Required:	Driver's License Valid Alaska Driver's License	

**Qualifications:**

Intervene on behalf of the tribe in state custody in a timely manner.

Mange client caseload.

Promote family stability through intervention counseling, foster care and coordination of appropriate services.

Assist tribal members in accessing tribal procedures.

Make determinations about substitute care or out of home placements.

Work towards placing children in appropriate, preferred placements.

Keep the Tribal Council abreast of new departmental developments.

Hold executive sessions to discuss specific cases as they impact the department and the tribe as a whole.

Delegate cases, responsibilities and/or duties to subordinates as needed.

Assist tribal members in accessing other services available to them.

Assist tribal members in working through and comprehending the legal systems.

Grant reporting.

Associate's Degree or experience **may** be considered in substituted for years of education.

Immediate Supervisor:	Executive Director		
	Name	Title	Phone
JVA Submitted By:	Rebecca Brower	HR Director/Admin. Asst	907-852-4411
	Name	Title	Phone
Refer Candidates To:	Rebecca Brower	HR Director/Admin. Asst	907-852-6903
	Name	Title	Fax Number
907-852-4411	6090 Boxer Street	Barrow, Ak.	99723
Phone Number	Address	City, State	Zip

Submit applications via email [HR@nvb-nsn.gov](mailto:HR@nvb-nsn.gov) or in person at the Native Village of Barrow Personnel Office  
**Or by FAX 907-852-8844**