Native Village of Barrow Welfare Assistance Program
Child Only Application

For child NOT in foster care
(Essential Needs: Shelter, Food, Clothing)

Program Description: The Welfare Assistance Program provides temporary financial assistance on behalf of an Indian Child, who has special need as specified in § 20.200 of 25 CFR, Part 20. In addition, assistance includes services to a child who requires placement in a foster home or a residential care facility in accordance with standards of payment levels established by the state or county in which the child resides.

Basic Eligibility Requirements:

- Member of Federally Recognized Tribe
- Resides in the Barrow Service Area
- Not Currently Receiving Any Other Public Assistance (State or Federal)
- Document of Placement of Relative Placement

Required Documents:

To complete you application for Child Only please provide the following documents with your application:

_____ Child Only Application

_____ Verification of Relative Caretaker

_____ Proof of Native Blood for All Eligible Children (Tribal Enrollment Certificates, BIA CIB Cards, ASRC Card)

_____ Verification of Residency (Rent receipts or letter from neighbor)

Caretaker Relatives:

In order for a dependent child to be eligible for Temporary Assistance, the child must be living in the home of a "caretaker relative." The caretaker relative must maintain a home for the child and exercise or provide responsibility for the care and supervision of the child. A caretaker relative may also be eligible for General Assistance if he/she requests to be included in the assistance unit and meets the eligibility requirements of the program.

Definition of a Caretaker Relative

A care taker relative a person in one of the following groups:

- A caretaker relative is a person who is related to the dependent child by full or half-blood and who is within the fifth degree of kinship to the child.

Relative	Degree of Kinship
Mother	1st Degree
Father	1st Degree
Sister	2nd Degree
Brother	2nd Degree
Grandparent	2nd Degree
Great-grandparent	3rd Degree
Uncle or Aunt	3rd Degree
Nephew or Niece	3rd Degree
Great-great grandparent	4th Degree
Great uncle or great aunt	4th Degree
First Cousin	4th Degree
Great-great-great-grandparent	5th Degree
Great-great uncle or Great-great Aunt	5th Degree
First Cousin once removed (child of first cousin)	5th Degree

Stepfather, Stepmother, Stepbrother, or Stepsister
Person who legally adopt a child or his/her parent as well as the natural and other legally adopted children of such persons, and other relatives of the adoptive parents in accordance with Native Village of Barrow Children's Code.

Spouses of any persons named above, even after the marriage is terminated by death or divorce.

Biological relatives, whose legal and financial relationship to the dependent child have been served through an adoption, may still be considered as caretaker relatives.

A caretaker relative does not include a guardian, friend, neighbor, non-related godparent, second cousin, or a person given the responsibility to care for a dependent child. Temporary Assistance eligibility does not exist for an applicant of his or her children unless the applicant can demonstrate that he or she fits into one of the groups listed above, or meets temporary eligibility criteria for cultural adoption.

Verification: The caretaker relationship between a mother and child needs to be verified only when the:

- Information is questionable;
- Child was born in another state; or
- Child is adopted

All other caretaker relationships, including the paternal relationship between a father and a child must be verified.

In verifying caretaker relationships, official documents should be sought and copies made for the case record. In some cases, a chain of several documents may be necessary. If documentary evidence is not available, other sources of verification may be acceptable.

In some cases where verification is required, and the case worker has not reason to question the relationship, the applicant's statement of the relationship may be accepted temporarily at application and verified later.

_____

Name of Person Requesting Assistance Date

Mailing Address: _____

Physical Address: _____

Phone Number: _____ Message Phone Number: _____

Name of Child(ren) in need of assistance:

1. _____
2. _____
3. _____
4. _____

Why are the child(ren) residing with you and not their legal guardian?

_____

_____

_____

How long do you expect the child(ren) to be residing with you? _____

What tribe does the child belong to? _____

Native Village of Barrow Welfare Assistance Program

(One time only help for Food, Clothing)

INSTRUCTIONS: Application must be fully completed. An incomplete application may delay the process.

NAME: _____ DATE: _____

SOCIAL SECURITY NO.: _____ PHONE: _____

ADDRESS: _____

SEX: _____ DOB: _____ TRIBE: _____

LAST GRADE COMPLETED: _____

LEGAL FATHER: _____ SSN: _____

LEGAL MOTHER: _____ SSN: _____

WHERE DOES THE CHILD CURRENTLY LIVE?

_____ Own Home _____ Rent House or Apartment _____ Foster Parents

_____ Live w/Relatives _____ Live w/Friends _____ In Custody

DOES THE CHILD ATTEND A CHILD CARE FACILTY DURING WORK HOURS?

YES OR NO

If yes, would you like to apply for child care assistance with the Native Village of Barrow Child Care Assistance program?

YES OR NO

DOES THE CHILD HAVE INCOME FROM ANY SOURCE?

YES or NO If yes, list the source of income and amount.

NAME	SOURCE	AMOUNT	DATE RECEIVED

HAS THE CHILD RECEIVED STATE PUBLIC ASSISTANCE LAST MONTH?

YES OR NO

If yes how much in Food Stamps _____ Cash Benefits _____

HAS THE CHILD BEEN ON GENERAL ASSISTANCE BEFORE?

YES OR NO

If yes, when _____ and how long _____

READ BEFORE SIGNING:

I (We) apply for financial assistance on behalf of the child in custody for services of the listed member who is in need. I (we) have read the requirements and they have been explained to me (us), and understand the provisions of Federal Law governing fraud. I (we) agree to supply information regarding resources and income and to notify the agency of any changes in my (our) situation. NVB Social Service Department is authorized to obtain information necessary to establish eligibility for assistance. I have read and understand the provisions of our protection under the Paperwork Reduction Act and the Privacy Act.

_____ _____

Applicant Signature Date

**********FOR OFFICE USE ONLY**********

Date Application Received:_____ Application Received By:_____

DECISION OF APPLICATION APPROVED_____ DENIED_____

Review Dates are Monthly: Start Date_____/_____/_____

Comments/Notes:_____

_____

NOTICE OF CLIENT RIGHTS

Before Native Village of Barrow can give you General Assistance, we must get information about you and your family. The release of information authorizes Native Village of Barrow to obtain information required to provide assistance. The information obtained will only be used to determine eligibility for General Assistance through the Native Village of Barrow.

Under the Privacy Act 5 U.S.C. 552(a) Sec. 7(a)(1)(2), the Native Village of Barrow cannot release information that you give your caseworker. The Native Village of Barrow may exchange information with other Federal, State, and Tribal program offices that may provide you with assistance. The information can also be shared with potential employers, for other benefits or for law enforcement purposes without your specific written consent. For any other person or program wanting information from your case file, you must first give written consent. You have the right to know which information is in your case record and you can ask to see it. If you believe some information is inaccurate, ask your caseworker about how to change the information in the case record.

When you file an application for Welfare Assistance, **you have the right to a written decision within 30 days. In some cases it may take 45 days.** If you disagree with the decision, you may request a review of the decision with the Native Village of Barrow Social Services Director. You also may file an appeal and have a hearing. The policy for Social Services Department is in Title 25 of the Code of Federal Regulations at part 20 and in Part 66 of the Bureau if Indian Affairs Manual.

The amount of grant assistance you may receive is based on State standards of public assistance less your income and resources. The information you give must be accurate. If your circumstances change, you must report this to the Native Village of Barrow Social Services Department Office. Failure to report changes may result in ineligibility.

The Native Village of Barrow Social Services Department staff is committed to providing you with fair assistance. The Native Village of Barrow staff must abide by the rules and regulations set out by the General Assistance Program. Please be sure to provide your caseworker with accurate information. **Any assistance received on false or inaccurate information will need to be paid back.**

The Federal law concerning fraud states: "Whoever, in any matter within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies, conceals or covers up by any trick, scheme or devise a material fact, or makes any false fictitious or fraudulent statements or representation or makes or uses any false writing documents, knowing the same to contain any false fictitious or fraudulent statements or entry shall be fined not more than $10,000 or imprisoned not more than five years or both."